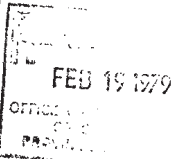
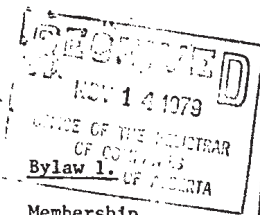
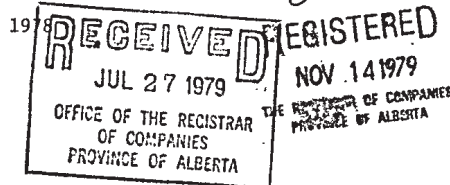


ERLTON COMMUNITY ASSOCIATION



BY-LAWS



Membership

A) Active Membership

- 1) shall be open to all residents of the community, (community boundaries being the area enclosed east of the Elbow River, south of the Elbow River, west of Macleod Trail, and north of 34th Avenue S.E., including the north side of 34th Avenue), who are 18 years of age and over regardless of sex, race, color, politics or religion;
- 2) Dues shall be \$2.00 per family or \$1.00 per person per year or portion thereof, or as charged by the Board of Directors.
- 3) An active member is entitled to
 - a) vote on any issue arising at a meeting of the Association;
 - b) hold office or stand on any committee;
 - c) have priority consideration for the use of the Association facilities and scheduling at the discretion of the Board;
 - d) have discounts on charges made for functions or services provided by the Association as may be granted from time to time by the Board of Directors.
- 4) All persons accepting membership in the Association agree to be responsible for, and abide by, the rules and regulations
- 5) Membership shall be granted free of dues to all residents of the community who are 65 years of age and over upon duly being registered with the Membership Director.
- 6) New active members, upon payment of their fees, shall be considered to be Associate members until 30 days have expired from the date of registration and/or payment of fees, at which time they will become Active members.

B) Associate Membership

- 1) Shall be granted free of dues to all members' children residing in the community who are under the full age of 18 years.
- 2) There may be a nominal activity fee to be determined by the Board of Directors.
- 3) Associate membership shall be open to any person residing outside the community, but within the Province of Alberta, for a fee of \$2.00 per person per year or portion thereof.
- 4) Associate membership entitles a person to:
 - a) speak on any topic brought up for discussion at meetings of the Association. However, such persons shall have no vote;
 - b) discounts on charges levied for services and functions provided by the Association, as may be granted from time to time by the Board or Directors.
 - c) if active in the community to be sponsored by the Board for voting privileges only.
- C) The membership year shall start on December 1st of each year and shall terminate November 30th.
- D) In no event is membership transferable.

- E) Any membership may be cancelled at a General Meeting by the consenting vote of ninety (90) per cent of the members present at such a meeting. Fifteen days written notice of intent to call for such a cancellation must be sent to all Association members, stating the reason for the motion. Such notice must be sent by registered mail to the member in question. Any membership so cancelled may be reinstated at a General Meeting by the consenting vote of three-quarters of the members present, provided the Board of Directors is satisfied that the member applying for reinstatement has made suitable reparation.

- G) The membership shall be responsible for establishing the policies of the Association.

Bylaw 2 (H) *A member may withdraw from membership by giving written notice of intention to withdraw to the Board of Directors.* L.B.P.

Board of Directors

- A) Members of the Board of Directors shall be active members of the Association.
- B) Executive power shall be vested in the Board of Directors.
- C) The Board of Directors shall carry out the Resolutions of the Association and shall act for the Association.
- D) The Board of Directors shall consist of not less than five (5) members.
- E) The Board of Directors shall include the elected officers and heads of the Directorates.
- F) The heads of the Directorates shall be approved at the annual meeting.
- G) Any member of the Board of Directors absent from three (3) consecutive meetings of the Board may be removed from the Board by a majority vote of the Board.
- H) Should a seat on the Board of Directors become vacant for any reason, the Board shall fill such a vacancy subject to the approval of the Association membership at the next general meeting.
- I) Each position on the Board of Directors shall last one year unless the persons on the Board are re-appointed by the General Membership.
- J) Unless authorized at any meeting, no officer or member of the Association shall receive any remuneration for services.

Bylaw 3

Officers

- A) Officers shall be elected by majority vote at each annual meeting except at the first annual general meeting where the interim officers may become the elected officers by a majority vote of those present.
- B) The officers shall manage the affairs of the Association subject to such restrictions or extensions of power, including the hiring of personnel, as may be determined from time to time by the general membership.
- C) The officers shall consist of the President, Vice-President, Secretary, Treasurer, and immediate Past-President. The names of the elected officers shall be forwarded immediately following the elections to the Registrar of Companies, the City Parks and Recreation Department, and to the Federation of Calgary Communities.
- D) No member of the Board of Directors shall receive remuneration of any kind for services unless approved by 3/4 of a majority of the membership present at a general or special meeting.

Bylaw 4

Duties of Officers

A) The President

1. Shall preside at all meetings of the Association.
2. Shall be an ex-officio member of all committees.
3. Shall be the principal co-ordinator of all activities of the Association.
4. Shall have charge of the Seal of the Association. Whenever the Seal is used it shall be authenticated by the signature of the President and one of the other officers.

B) The Vice-President

1. Shall act in the absence of the President.
2. Shall act for the Secretary in the absence of the Secretary.
3. Shall be the principal manager of all Association properties and keys, including maintenance and scheduling of uses and budgets of same.

C) The Secretary

1. Shall attend all meetings of the officers, the Board of Directors, and the Association, and keep accurate records of same.
2. Shall handle the Association correspondence, both business and social.

D) The Treasurer

1. Shall record all deposits, pay all accounts as they mature and keep a record of all such transactions in proper books of accounts, and shall render a financial report at each annual general meeting, or when called upon to do so by the officers, the Board of Directors, or the general membership.
2. Shall be bondable.

E) The Immediate Past-President

1. Shall work closely with the officers and the Board of Directors for continuity.
2. Shall chair a committee to review the by-laws and policies of the Association.

Bylaw 5

The Directorates

A) May include the following unless changed by the membership:

1. Director of Sports
2. Director of Communications
3. Director of Fund Raising
4. Director of Public Service
5. Director of Activities
6. Director of Ad Hoc

B) General Duties of Directors

1. Shall organize committees they deem necessary for the proper operation of their directorates.
2. Shall be responsible for all deposits of income by these committees at the bank designated by the Board of Directors.
3. Shall submit budgets for the coming year to be presented at the budget meeting in November.

Bylaw 6

Meetings

A) All meetings shall be conducted according to "Roberts Rules of Order"; insofar as they are not inconsistent with the provisions of The Societies Act.

1. All meetings shall be called to order by the presiding officer.
2. Reading of the Minutes of the preceding meeting by the Secretary, and adoption of the Minutes.

3. Reading of the correspondence by the Secretary, and of allotment.
4. Treasurer's Report.
5. Vice-President's Report.
6. Directors' Reports.
7. Unfinished Business.
8. New Business
9. Good and Welfare.

B) Frequency

1. General meetings shall be held on the second Tuesday of every month, excluding July and August and the month in which the Annual General Meeting is held.
2. The Annual General Meeting of the Association shall be held before the 15th of November. ✓

C) Extra-ordinary Meetings:

1. Must be called by the President and be held within two weeks of the receipt of the written request or petition signed by ten members of the Association stating the reason for calling the meeting.
2. All extra-ordinary meetings must be called by the Secretary on the direction of the President, by written notice, delivered in the mail to the last-known address of all members, at least seven days before the meeting, stating the time, date, place, and the reason for the meeting.

D) Board of Directors' Meetings

1. Shall be open to all Directors.
2. Shall be held at least once every three months. A meeting must be held within two weeks following the annual general meeting. The President shall call the meetings of the Board of Directors.

E) Committee Meetings

1. Shall be called as often as deemed necessary.

F) Quorums

1. At all general and extra-ordinary meetings, ten (10) active members of the Association and a majority of the Board of Directors shall constitute a quorum.

G) Voting

1. Each active member shall have one vote which must be cast in person, and not by proxy or otherwise.
2. All matters brought before any meeting of the Association shall be decided by a simple majority, except as otherwise stated in the

by-laws, and *the Societies Act (1910). G.B.P.*

Bylaw 7

Finances and Properties

- A) For purposes of carrying out the objectives of the Association the Board may raise money in such manner as it shall determine except in no case shall debentures be issued without the sanction of an extra-ordinary resolution of the Association.

Bylaw 8

- A) The budget year shall commence the first day of December each year.
1. The Board shall present to the General Meeting in November an annual budget for sanction. Each annual budget shall terminate at the end of the budget year.

Bylaw 9

Audits

- A) All books, records and accounts of the Association shall be audited annually by the Association's auditor, immediately following the end of the fiscal year. A copy of the audit shall be sent to the office of the Registrar of Companies and be available at the annual General Meeting. ✓

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- B) The last day of June each year shall be the end of the Association's fiscal year.
- C) The books and records of the Association may be inspected by any member of the Association at the end of any regular General Meeting, or at any other time, after giving reasonable notice. The inspection will be done in the presence of the officers having custody of the books and records.

Bylaw 10

Execution of Contracts

- A) All contracts, promisory notes, cheques, drafts, all legal documents, shall be signed by any two of the President, Secretary or Treasurer, except the signature of the President shall be affixed to all documents requiring the Seal of the Association.

Bylaw 11

Changes

- A) These bylaws may be rescinded, altered, or added to by an "extra-ordinary resolution" passed by a vote of three-quarters (3/4) or more of those members present at a General Meeting provided fifteen (15) days written notice specifying the intention to propose the resolution (as defined by Section 2B of the Societies Act of Alberta) has been given.

Bylaw 12

Dissolution

- A) In the event of dissolution of this association, all properties, assets and liabilities shall revert to and become the property of the City of Calgary.

DATED, IN CALGARY, ALBERTA, THIS 6 DAY OF Feb, A.D. 1979

PRINT NAME	ADDRESS	OCCUPATION	SIGNATURE
DON LITTLE	2804 1st SE.	X-Ray Equip Dist	<i>[Signature]</i>
JEREMY STURGES	2609 1st SE	ARCHITECT	<i>[Signature]</i>
G. LUCHE	2605-1 ST. S.E.	ESTIMATOR	<i>[Signature]</i>
L. Barry Pashak			<i>[Signature]</i>
L. Barry Pashak	2615-1 ST. S.E.	College Instructor	<i>[Signature]</i>
WILDA PASHAK	2629-1st ST SE	HOUSEWIFE	<i>[Signature]</i>

WITNESS: PRINT NAME L.H. PASHAK
 OCCUPATION GEOLOGIST
 SIGNATURE *[Signature]*