

ERLTON COMMUNITY ASSOCIATION MEETING MINUTES

Date and Time: Tuesday February 9, 2021 at 7:00 pm

Location: Virtual meeting via Skype

Skype link: <https://join.skype.com/JUc7fFxiXleF>

Attendees: 13

Members: 11

Non-Members: 2

Call to order at 7:00 pm.

1. REVIEW AND APPROVAL OF AGENDA:

Agenda item number 2 revised to read “Minutes from October 2020” rather than “Minutes from November 2020”.

Revised agenda reviewed.

Motion to approve agenda: Paul Bergmann.

[Vote held; motion passes.](#)

2. APPROVAL OF AGM MINUTES FROM NOVEMBER 2020:

Motion to approve October 13, 2020 meeting minutes as written: Paul Bergmann.

[Vote held; motion passes.](#)

3. NEW BUSINESS

a. Current Status of ECA Meetings

- Bylaw Violations due to Covid-19
- Ratify past Board decisions when safe to do so

Explanation given regarding the fact that virtual meetings are a violation of the ECA bylaws. There are plans to amend the Bylaws to allow for electronic voting as soon as this can be facilitated by an in-person vote.

Sarah Papineau (Erlton’s Neighbourhood Partnership Coordinator) provided additional information regarding this issue:

- Alberta regulators acknowledge the challenges COVID-19 has posed for community associations and other boards with in-person voting requirements. The regulators are therefore making province-wide allowances for virtual meetings such that decisions reached through electronic means remain valid.
- Community associations are asked to keep in mind that any decisions that are particularly important to the community or are otherwise “contentious” should be ratified through in-person voting when it is safe to do so.
- Suggested process: All decisions made virtually should be highlighted in the meeting

minutes so that they can be easily located should it be necessary to ratify them in-person (e.g. at the next AGM).

- o Acting Secretary Note: Decisions reached virtually will be identified in underlined blue text for ease of reference in these and future ECA meeting minutes.

b. Vacant Board Positions:

- Secretary, Parks, Traffic
- Continued Call for Volunteers

Clarification that the Parks Chair position is held by Paul Bergmann and is not valid as indicated in the Agenda.

Call for volunteers for the Secretary and Traffic Chair positions. No volunteers present at meeting. Request that all members canvas their neighbours to determine if there is anyone interested.

c. ECA Code of Conduct

- Discussion

Nicole Bakker provides background on the development of a Code of Conduct (“CoC”) for ECA Board Members and Committee Chairs. This is a key governance document that does not currently exist for the ECA Board. The Federation of Calgary Communities (“FCC”) best practice documents and guidance indicate that such a document should exist for all Boards. Explanation provided regarding the current working draft which seeks to combine the best aspects of the draft CoC prepared by the ECA Board in 2014 and the FCC CoC template.

Kasper Lund provides some history regarding the draft CoC developed by the ECA Board in 2014, the challenges with developing that document (e.g. references to complex legislation and potential need to involve lawyers), and the fact that serious issues between ECA members can be dealt with in other ways (e.g. involvement of the police in some cases) rather than through the application of a CoC. It was also noted that the Board did not reach agreement on the form/content of a CoC in 2014.

It was suggested that any CoC consist of a brief, plain-language paragraph stating basic expectations about treating others in a kind and respectful manner, rather than a detailed code with stated repercussions for non-compliance.

It was also noted that Article 3.5 of the ECA Bylaws requires 90% of the membership to vote in favour of expelling any member of the ECA. Nicole clarified that expulsion was not contemplated in the current draft of the CoC.

Kasper volunteered to be part of the CoC development “task force.”

Paul Bergmann suggested that the final CoC should include some “teeth” to incentivize compliance (relative to the language use in prior drafts of the CoC).

Thanks was extended for the feedback on the draft CoC to date, and for the helpful historical background which new Board members were not previously aware of. Nicole committed to reviewing and revising the CoC based on the feedback provided and to engage Kasper as part of the CoC development committee.

Motion to send the CoC issue back to committee: Nicole Bakker

Motion seconded by: Andrew Maxwell

[Vote held; motion passes.](#)

Non-Agenda Item: Update from Lindsey, Ward 11 (Representative for Councilor Farkas)

- 40km/h speed limit matter passed by Council.
- 7th referendum regarding fluoride in water will be on the ballot in the upcoming Fall election.
- Guidebook for Great Communities will be before council again on Feb. 22, 2021
 - o Concerns have been expressed by many people regarding the content of the Guidebook, including some Erlton residents
 - o Concerns include the Guidebook's apparent focus on increasing density, particularly in established communities with primarily RC-1 zoning designations (such as Erlton).
- Paul Bergmann asks about whether those who have expressed concerns demonstrate an understanding of the difference between the Guidebook and Local Area Plan.
- Some discussion between Lindsey and Paul regarding this point.

d. Financial Audit - Paul (10 minutes)

-Status of prior audits

Paul Bergmann noted a commitment to re-engage on this matter in the near term.

Some discussion regarding whether our financial statements can be submitted to the Registrar without being audited (having regard to time and logistical constraints), however the legislated requirement to submit audited financial statements was noted and acknowledged.

Andrew Maxwell put out a call for a second member volunteer to serve as an auditor. No responses during the meeting. A request will be made in our next email to members.

4. REPORTS

President's Report (Andrew Maxwell):

a. Withdrawal from NRCB hearings and support of CRCAG efforts and recognition of Dean Campbell

Andrew provided update regarding the Springbank Dam hearing and the efforts of Dean Campbell to ensure the ECA's views are shared with the NRCB.

b. River Cleanup

Date of 2021 Calgary River and Pathway Cleanup has not been set. However, the ECA plans to partner with the Cliff Bungalow-Mission Community Association for this event. We will be monitoring the date of the event and engage the membership closer to the relevant time.

c. Pop-up garden

Mona Hayes is continuing to advance the pop-up garden initiative:

- Anthem Properties has agreed to make space available on their development site for a

- temporary community garden (1-year commitment).
- Community members could use the space for growing plants, vegetables, herbs, etc., or simply to socialize outdoors.

There are a number of grant programs that we could apply for to support this initiative.

Planned next steps are as follows:

- Request that a representative from the Cliff-Bungalow-Mission Community Association provide a presentation to the ECA regarding their experience developing a community garden on a developer-owned site so we can learn from their experience.
- Strike a pop-up garden exploration committee which will assess options for the garden and the relevance of available grant programs and present that information to the ECA Board.
 - o Formation of a pop-up garden exploration committee added to the “new business” section of the agenda and will be returned to at the end of the meeting.

Discussion regarding location of the garden:

- Some community members suggested looking at alternative garden sites which might be more permanent in nature (e.g. Chinook Learning Centre site and City easement leading to Elbow River Pathway/Roxboro & Erlton Off-Leash Dog Park).
 - o Indeed, the Board was advised that a majority of voting members at a past ECA meeting expressed a preference that the former Chinook Learning Centre being used as a community garden to the extent possible.
- Mona noted that the “pop-up” garden is intended to be temporary. Based on her inquiries, locating a garden on city property requires a 10-year commitment and can be quite complex.
- Sarah Papineau notes that a 1-year pop-up garden is a great way to test the idea before proceeding with a more permanent version of this initiative.
- However, considering a permanent garden location (for example at the former Chinook Learning Centre site can/should be considered by the pop-up garden exploration committee.

d. ECA Development Committee TOR

The Development Committee Terms of Reference are currently under development. Additional details will be provided when a draft is available for discussion and review.

Vice President’s Report (Nicole Bakker):

- No update.

Treasurer’s Report (Paul Bergmann):

- Commitment to progress the audited financial statements in the near term.

Secretary Report (Vacant):

- No update.

Parks Report (Paul Bergmann):

- No update.

Membership Committee Report (Nicole Bakker):

- No update.

Erlton Planning Committee Report (Bill Fischer):

- All the latest information on current and past development activities in Erlton is available here: http://erltoncommunity.com/?page_id=12

Traffic Report (vacant):

- No update.

5. ADDITIONAL NEW BUSINESS:

a. Pop-up garden exploration committee

Move to establish a pop-up garden exploration committee: Nicole Bakker

Motion seconded by: Mona Hayes

[Vote held; motion passes.](#)

Committee chair is Mona Hayes. We will canvass our members via email seeking volunteers for this committee.

Related: Some community members expressed interest in learning more about plans for the Chinook Learning Centre site. The only information available to the ECA at this time is that the City has purchased the site.

b. Discussion regarding Dream Centre Proposal to purchase Holiday Inn

It is noted that some community members have expressed concern regarding this proposal, which would see the underutilized Holiday Inn hotel repurposed to provide 145 rooms of safe, low-cost, long term housing, along with some retail services to support both the residents and public.

The Parkhill Stanley Park CA development committee site includes some useful references on their webpage and clicking on their map link lead to more information on next steps.

- [Calgary Dream Centre Proposal to purchase Holiday Inn \(parkhillstanleypark.ca\)](#)
- [Current Development Applications \(parkhillstanleypark.ca\)](#)

A public hearing regarding this proposal will be held in March 2021.

Meeting adjourned at 7:55pm.

**The Erlton Community Association hosts monthly meetings every second Tuesday of the month at the Repsol Sport Centre except for July and August. Meetings provide an opportunity for community members to receive updates on the status of projects from the ECA and bring any new issues to the attention of the community and executive.*